

ERN-RITA CPMS Quick Guide

Panel lead (PL)



European
Reference
Network

rita

The European Reference Network that aims at improving
the care of patients with Rare Immunological Disorders

1) EXPERTS' INVITATION

Until the 1st expert is invited, only EP, PL, and PM can see the panel.

The screenshot displays the 'Panel Members' module in the RITA system. The interface includes a sidebar with navigation options like Dashboard, RITA, General Un..., Panels, Tasklist, My Meetings, Webinars, ERN Preferences, Panel Management, Expert Groups, and ERN Meetings. The main content area shows details for a panel (#2951 five22) and a list of available healthcare professionals. The 'Available' tab is selected, and the 'Thematic area' is set to 'Entire ERN'. The table below lists three professionals with their names, hospitals, specialisations, and 'Invite' buttons.

Name	Hospital	Specialisation	Invite
Kristiina Aalto	F101 - Consortium: Helsinki University Hospital (HUS)_RITA	Consultant/Pediatric Rheumatology	Invite
Michael ALBERT	DE03 - Consortium: Klinikum der Universität München_RITA	consultant, paediatrics, pediatric hematology/oncology, stem cell transplantation and PID	Invite
Laia Alsina	ES04 - Hospital Clinic I Provincial de Barcelona_RITA	consultant, paediatrician, paediatric primary	Invite

- PL selects suitable experts from the list of RITA's experts that can be found in the “**Available**” sheet in the “**Panel Members**” module.
- The “**Invited**” sheet shows the status of individual invitations (invited/accepted/refused).
- Please accept the invite on behalf of someone only if agreed with the expert.

If an expert from another ERN is needed, contact your panel manager (PM). Only the PM can do this action.

If you want to invite a certain expert that doesn't have a CPMS account yet or is not a member of any ERN, contact your PM. PM will help with CPMS registration or creating guest accounts (EU experts only).

2) CONTRIBUTIONS COLLECTION

After accepting the invitation, panelists are supposed to study the case and give their contributions in the “**Contributions & Outcome**” module. PM is assisting and urging them.

In the “**Panel Discussion**” section, requests for additional info can appear and EP is supposed to answer them.

PL can help and moderate the discussion in written form or can organize **Video Meeting** (VM) within the CPMS platform, where the case is presented and discussed. This step accelerates the data exchange and the whole process. Contact PM for help with setting up the VC.

Contributions & Outcome

Contributions

Request Contributions

Dear Prof. Mark Little,

Thank you for your contribution.

I would like to give you some additional information about the patient.

The patient got only one dose of Rituximab due to acute humoral rejection of the renal transplant in 2010. Now the patient still has the transplanted kidney, but he is on dialysis.

In 2022 all the immunological tests were repeated, according to your request:

Lymphocyte population test (flow-cytometry)

CD3+ 1,033*10⁹ l (normal ranges 0,72-2,33), 83,22% (59-85%)

CD4+ 0,345*10⁹ l (normal ranges 0,43-1,01), 27,77% (29-57)

Recorded: 04/Oct/2022

Or attach file: Soubor nevybrán

Timeline

Contributions

Panel Members

Panel Discussion

Document	Created
Panel #2472	19/Nov/2021

Kateřina Jeniková 11/Oct/2022 20:41
Dear Prof. @Prof. Mark LITTLE, Thank you for

Meetings

Upcoming meetings

No upcoming meetings

Past meetings

No past meetings

Schedule Meeting

Type of meeting: Part of ERN recurring meeting Individual meeting Proposed meeting

Title of meeting: 1st discussion

Description:

When: 17/Jan/2023 22:03 Europe/Prague

Duration: 20 minutes

Cancel Schedule Meeting

3) WRITING THE OUTCOME

Outcome can be recorded when at least 2 contributions are recorded and their content is sufficient for the case's progress. Consult it with EP. If VM took place and there is no contribution recorded in the “**Contributions & Outcome**” module, contact PM.

The screenshot shows the 'Contributions & Outcome' interface. The 'Contributions' section lists panelists and a recorded meeting. The 'Outcome' section shows a draft. A modal window for editing the outcome is displayed, with a text area and two dropdown menus for feedback. The 'Save' button in the modal is highlighted.

This text will be the main **content of the official outcome document** that is stored by the patient's HCP and possibly hand over to the patient. You can describe what was agreed with panelists in your own words in a few sentences or you can also attach (copy) the exact contributions.

Save the outcome draft and let PM know you drafted it. PM will ask all panelists for comments or approval of the outcome (prevention of misinterpretation). In 1 week, you will be asked to consider **editing** the outcome draft based on the possible comments or **close** the panel.

4) CLOSING THE PANEL

Contributions

Zdenek Dolezal Thomas Seifert-Held Francisco Carlos Pérez-Miralles Abraham RUTGERS

Request Contributions

Would test for ADA2 deficiency, as this would also allow for more specific treatment with anti-TNF.
Recorded: 01/Dec/2021

Outcome

Treatment with high-dose cyclophosphamide (single pulse of 3 g/m2) and testing for ADA2 deficiency is recommended.

Edit Sign-off

Go to the **“Contributions & Outcome”** module and click on the **“Sign-off”** button in the Outcome window.

On the top of the panel, the **“Close”** button will appear. Click on it and fill in the requested data (time spent with the panel, satisfaction, etc.) Your job is done.

#4787 prazskabohyne Panel signed off

Close Panel

Centre	CZ02 - General University Hospital in Prague_RITA	ERN	RITA - Immunodeficiency, Autoinflammatory and Autoimmune Diseases
Lead	ritahpuser1 testuser	Thematic Area	Pediatric Rheumatology
		Date created	30/Nov/2022

Outcome Document

Consultation Form Panel Members Meetings Contributions & Outcome Timeline

Please, **never** click on the **“Archive”** button.

In case of any questions or struggles, please contact the RITA Helpdesk team based in Prague:

- Vojtech.simka@vfn.cz
- Zdenek.dolezal@vfn.cz

**Thank you for joining
our CPMS platform!**

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Primary Immunodeficiencies / Autoinflammatory Disorders
Autoimmune Diseases / Paediatric Rheumatic Diseases



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UMC Utrecht (WKZ)
ERN-RITA
Huispostnummer KC.03.064.1
Postbus 85090
3508 AB Utrecht
THE NETHERLANDS
contact-rita@ern-net.eu
T: +31 88 75 533 09
www.ern-rita.org



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